

## Sliding Fee Scale (SFS) Discount Program

Our mission and philosophy has been to provide the highest level of quality healthcare for all individuals, regardless of your insurance status or ability to pay. In efforts to provide patient-centered, comprehensive mental health care services for all individuals, Norkris has adopted the sliding scale fee discount program. This program allows you to pay a nominal fee, or in some cases, no fee, based off your income.

Your eligibility for the sliding fee scale program is based on your household income and household size, and is calculated using federal guidelines, regardless of insurance.

### How to Apply:

1 – Download and complete the Sliding Fee Scale Application by clicking on the link below:

2- Provide evidence of your financial status. Please provide your proof of income documents within 2 weeks of your application submission. If your documents are submitted beyond 2 weeks, your application will be considered denied and you will need to submit a new application.

You can verify your income status by submitting 2 of the following forms of written verification of household income and size:

- Most recent paycheck stub
- W2 form
- Most recent income tax return
- Written Statement from your Employer
- Unemployment Check Stub

-Social Security Check Stub

If you are unable to provide proof of income, please contact our office manager to complete a self-declaration of income.

3 – Submit your application for review to our front desk or via mail to:

Norkris Services

Attention: SFS Program

611 South Union Avenue

Havre de Grace, MD 21078

The Fine Print:

Please allow 1 month from the time of your completed application submission for the Norkris SFS review process.

You will be notified in writing of the SFS program acceptance or denial.

If you are approved for the SFS program, please contact the Norkris office within 2 weeks of receiving notification to inform us of your acceptance or denial of the SFS services.

Each applicant is required to submit a new application every 12 months or if there is a significant change in household income or household size.

Please note: Providing false information on a Sliding Fee Scale Discount Application will result in program discounts being revoked and the full balance of the account(s) restored and payable immediately.

If you have any questions about the SFS program, please do not hesitate to ask any member of the Norkris team.